June 3, 2016

Dear Care Attendants,

This memo is being written as a reminder to all attendant care workers in the Consumer Directed Program of your responsibility as a GSIL employee to accurately fill out the task completion section on the timesheets before submission to Payroll.

Upon completion of each shift, please make sure you have filled in the task section located at the bottom of your timesheet and that the circles you fill in are a true and accurate reflection of the tasks you have completed while working for your consumer. As stated in the Skill Training Guide Book PCA-PCSP “Duties/tasks performed- Time sheets can only reflect the tasks as detailed on the consumer’s PCSP care plan or PCA evaluation. Please only perform the tasks that are on your consumer’s plan of care. If you have any questions about this, please discuss with your consumer and LTS Coordinator”.

Attendant care programs are governed by regulations put in place by the State of New Hampshire. In order to use the programs, consumers and attendant care workers need to comply or obey these rules. Not following the rules around Medicaid can be considered fraud and can not only result in criminal charges but can also jeopardize other consumers who use the attendant care programs.

Please remember that submitting inaccurate timesheets is considered fraud; furthermore, committing fraud against Medicaid is a Federal offense and punishable “Under the federal False Claims Act, any person or entity that knowingly submits a false or fraudulent claim for payment of United States Government funds is liable for significant penalties and fines. The fines include a penalty of up to three times the Government’s damages, civil penalties ranging from $5,500 to $11,000 per false claim, and the costs of the civil action against the entity that submitted the false claims. Generally, the federal False Claims Act applies to any federally funded program. The False Claims Act applies, for example, to claims submitted by healthcare providers to Medicare or Medicaid”.

If you have any questions, please feel free to give me a call at 603-410-6521.

Thank you,

Carrie Hanser
Director of Compliance, Quality and Managed Care
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